



**GOVERNMENT OF KHYBER PAKHTUNKHWA  
REVENUE AND ESTATE DEPARTMENT**

Phone: 091-9210057, Fax: 091-9213989

E-Mail: landrecord.kpk@gmail.com

fb.com/landrecord.kpk

@LandrecordKP

Dated Peshawar the 11 /11/2020

**NOTIFICATION**

No. LR-I/Patwar-Syllabus/ 3882-3943 In pursuance of the provisions contained under Para 3.10 read with Appendix 'B' of the Land Records Manual and Notification No. LR-I/128-L/16682-89, dated 24/12/2019, the Competent Authority is pleased to revise the syllabus/curriculum/subjects of Patwar Training School, Examination & Period of the training i.e. from 09 months to 06 months to meet the modern age requirements as per following details:-

Contents of Patwar Training Course (Theory) Credit hours for Theory = 705 Hours	Number of Credit Hours
<b>Module # 1</b> <b>Land Record Manual:</b> <ul style="list-style-type: none"><li>➤ Patwaris (Chapter-3)</li><li>➤ Surveys (Chapter-4)</li><li>➤ Alluvion &amp; Diluvion (Chapter-6)</li><li>➤ Record of Rights (Chapter-7)</li><li>➤ Harvest Inspection (Chapter-9)</li><li>➤ Agriculture Statistics (Chapter-10)</li><li>➤ Estimates of Crops (Chapter-13)</li><li>➤ Procedure in partition cases (Chapter-18)</li><li>➤ One Day Field Study Visit</li></ul>	195 Hours  (03 Hours Activity)
<b>Module # 2</b> <b>Settlement Manual:</b> <ul style="list-style-type: none"><li>➤ Tenures and Rights of Land Owners (Chapter-8)</li><li>➤ Rights of Tenants (Chapter-9)</li><li>➤ Survey (Chapter-12)</li><li>➤ Classes of Land and Soil (Chapter-13)</li><li>➤ The Record of Rights (Chapter-14)</li><li>➤ Appendices VII, XV, XXI</li></ul>	140 Hours
<b>Module # 3</b> <b>Mensuration</b>	110 Hours
<b>Module # 4</b> <b>Sharia Law:</b> <ul style="list-style-type: none"><li>➤ Inheritance Laws</li><li>➤ Muslim Family Law Ordinance 1961 Section 4</li></ul>	100 Hours
<b>Module # 5</b> <b>Mathematics</b> <ul style="list-style-type: none"><li>➤ Arithmetic</li><li>➤ Geometry</li><li>➤ Ration &amp; Proportion</li><li>➤ Percentage</li></ul>	50 Hours
<b>Module # 6</b> <b>Consolidation Manual:</b>	60 Hours

<b>Module # 7</b> <b>General Topics:</b> <ul style="list-style-type: none"> <li>➤ Overview of West Pakistan Land Revenue Act 1967</li> <li>➤ Preparation of Electoral rules of the Khyber Pakhtunkhwa Legislative Assembly</li> <li>➤ Rural construction work</li> <li>➤ Instructions in Animal Husbandry</li> <li>➤ Agriculture Training</li> </ul>	20 Hours
<b>Module # 8</b> <b>Information Technology:</b> <ul style="list-style-type: none"> <li>➤ Introduction to Information Technology</li> <li>➤ Introduction to Computers</li> <li>➤ Hardware <ul style="list-style-type: none"> <li>○ Input Devices</li> <li>○ Output Devices</li> </ul> </li> <li>➤ Software <ul style="list-style-type: none"> <li>○ System Software</li> <li>○ Application Software</li> </ul> </li> <li>➤ Introduction to Windows</li> <li>➤ Introduction to MS Office (Word &amp; Excel)</li> </ul>	30 Hours

Contents of Patwar Training Course for practical Training Credit hours for Practical = 240 Hours	Number of Credit Hours
<b>Module # 1</b> <b>Survey (Manual &amp; GIS based):</b> <ul style="list-style-type: none"> <li>➤ Introduction to GIS</li> <li>➤ Introduction to GIS based Land Settlement</li> <li>➤ Using of Digital Survey Equipment</li> <li>➤ Measurement in the Field</li> </ul>	Two days in a week (02 hours per day)
<b>Module # 2</b> <ul style="list-style-type: none"> <li>➤ Copying of Records</li> <li>➤ Dictation, Composition &amp; Calligraphy and Raqumat</li> </ul>	One day in a week (02 hours)
<b>Module # 3</b> <b>Introduction of Information Technology</b> <ul style="list-style-type: none"> <li>➤ Basic Installation of Application Software</li> <li>➤ Working with MS Windows</li> <li>➤ Working with MS Word</li> <li>➤ Working with MS Excel</li> <li>➤ Printer Installation and use</li> <li>➤ Scanner Installation and use</li> <li>➤ WiFi and Network Connectivity</li> <li>➤ Cables and Connectors</li> <li>➤ Internet &amp; E-mails</li> </ul>	Two days in a week (02 Hours per day)

After successful completion of Six (06) months training, the candidates shall have to appear for patwar examination as per following papers/subjects:-

Paper No.	Paper Name	Total Marks	Passing Marks
1.	Arithmetic	100	50
2.	Mensuration (Theory)	100	50
3.	Mensuration (Viva)	100	50
4.	Land Records Manual (Theory)	100	50
5.	Land Records Manual (Viva)	100	50
6.	Copying of Records	100	50

7.	Survey	100	50
8.	Shariat/ Law of Inheritance	100	50
9.	Land Settlement & Consolidation	100	50
10.	IT & GIS (Theory + Practical)	100 (50+50)	50 (25+25)

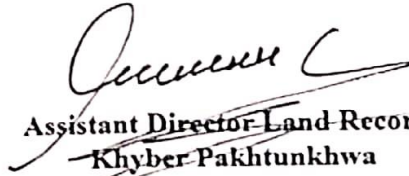
Approved by;  
Competent Authority

Endst: No. & Date even:-

Dated Peshawar the \_\_\_\_/11/2020

Copy forwarded to the:-

1. All Divisional Commissioners in Khyber Pakhtunkhwa.
2. PSO to Chief Secretary, Khyber Pakhtunkhwa.
3. All Deputy Commissioners in Khyber Pakhtunkhwa.
4. Director Archives & Libraries Khyber Pakhtunkhwa.
5. All Settlement Officers in Khyber Pakhtunkhwa.
6. Manager, Government Printing Press for printing in next gazetteer and supply at least 25 copies to this office.
7. Principal, Revenue Academy, Hayatabad Peshawar.
8. All Committee Members.
9. PS to Minister Revenue & Estate, Government of Khyber Pakhtunkhwa.
10. PS to SMBR/Secretary to Government of Khyber Pakhtunkhwa, Revenue & Estate Department.
11. PS to Member-III, Board of Revenue, Khyber Pakhtunkhwa.
12. PA to Director Land Records, Khyber Pakhtunkhwa.

  
Assistant Director Land Records  
Khyber Pakhtunkhwa 11/11/20